

INSTRUCTION MANUAL FOR UPLOADING ATTENDANCE, MEMO SHEET & ACCOUNT OF CONSUMPTION OF ANSWER SHEETS

1. OPEN EXAM PORTAL paper.pnrconline.in AND LOGIN WITH YOUR REGISTERED MOBILE NUMBER and ENTER PIN RECEIVED.

Instruction Manual
Important Instruction for Attendance Sheet

Welcome, Enter Registered Mobile Number Only.

Mobile Number

Go

© 2025 PNRC

Welcome, Enter Pin Number

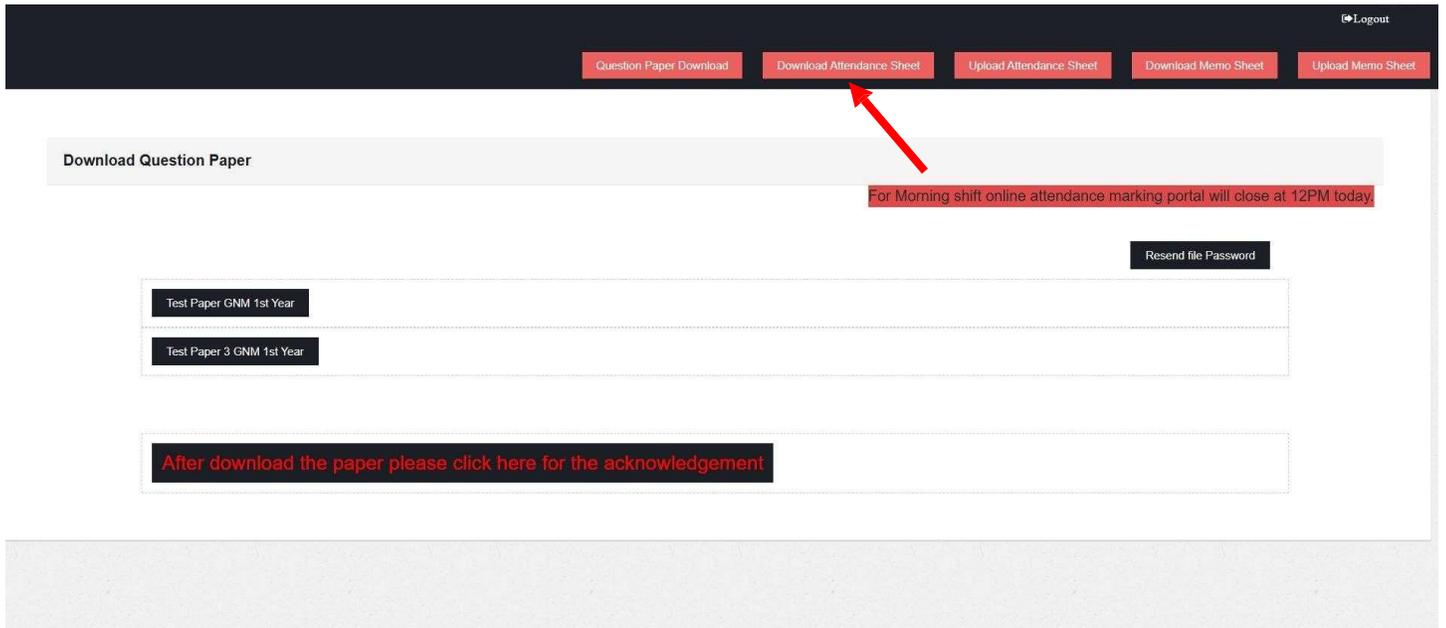
If you are not able to login, please delete your browser history (Press shift+Ctrl+delete).

Pin Number

Log In

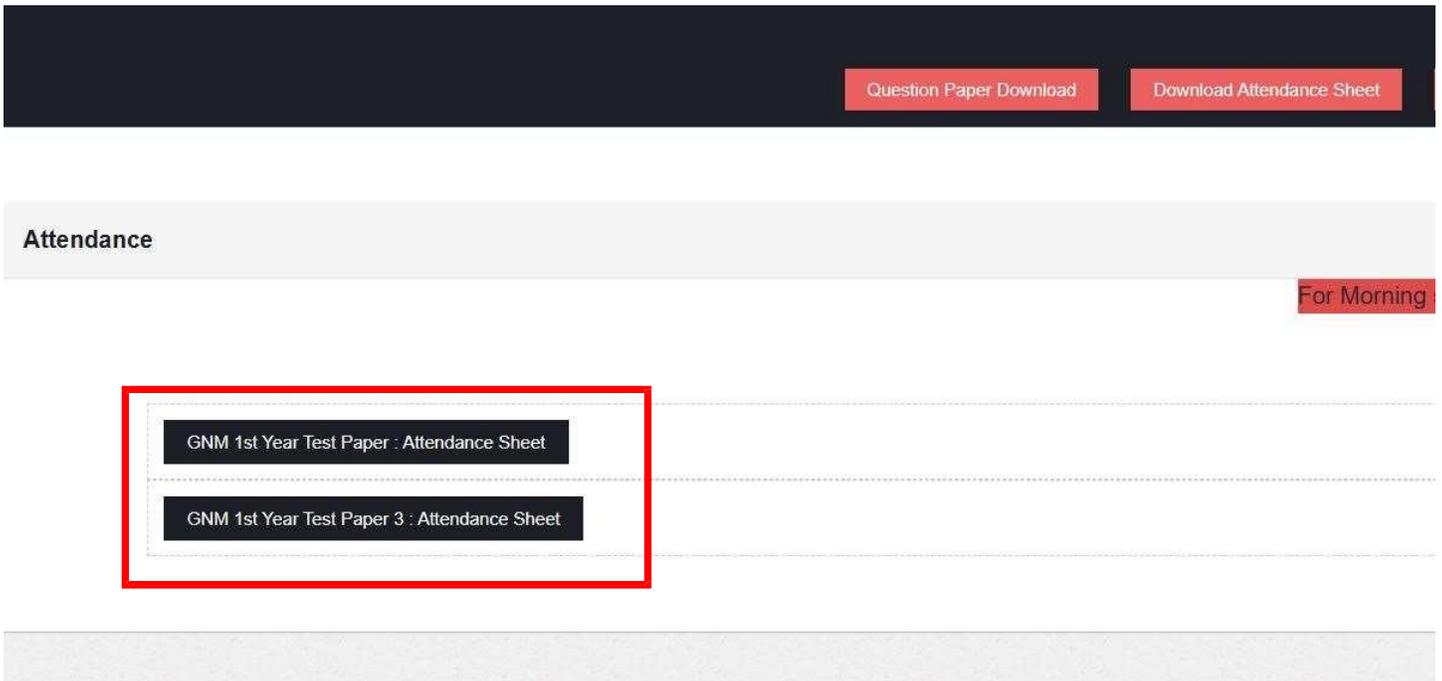
© 2024 PNRC

2. Click on Download Attendance Sheet



The screenshot shows a dark navigation bar at the top with a 'Logout' link on the right. Below the navigation bar, there are five buttons: 'Question Paper Download', 'Download Attendance Sheet', 'Upload Attendance Sheet', 'Download Memo Sheet', and 'Upload Memo Sheet'. A red arrow points to the 'Download Attendance Sheet' button. Below the navigation bar, there is a light gray header with the text 'Download Question Paper'. To the right of this header, there is a red notification box that says 'For Morning shift online attendance marking portal will close at 12PM today.'. Below the header, there is a 'Resend file Password' button. There are two buttons for test papers: 'Test Paper GNM 1st Year' and 'Test Paper 3 GNM 1st Year'. At the bottom of the main content area, there is a red notification box that says 'After download the paper please click here for the acknowledgement'.

3. Click on the Subject as shown in the image below



The screenshot shows a dark navigation bar at the top with two buttons: 'Question Paper Download' and 'Download Attendance Sheet'. Below the navigation bar, there is a light gray header with the text 'Attendance'. To the right of this header, there is a red notification box that says 'For Morning'. Below the header, there are two buttons for test papers: 'GNM 1st Year Test Paper : Attendance Sheet' and 'GNM 1st Year Test Paper 3 : Attendance Sheet'. A red box highlights these two buttons.

4. Mark Attendance of Students on the Online Portal as shown below and click on SUBMIT button.

 **Punjab Nurses Registration Council**
Medical Sikhya Bhawan, 3rd floor, Sector 69, SAS Nagar, Punjab (India)
Attendance Sheet for Examinaiton GNM 1st Year December 2024 (Annual)
Name of Centre:- Punjab Nurses Registration Council
Subject:- Bio Sciences (Date:- 20-12-2024)
Centre Superintendent:- Test Centre 2 (Mobile No.)

Centre No. **90002**

Sr No.	Roll No.	Name	Father's Name	Present/Absent	Answer Sheet Serial No.	Student Signature
1	710541	AMANDEEP KAUR	JARNAIL SINGH	<input checked="" type="radio"/> Present <input type="radio"/> Absent		
2	710542	ANJALI	SURENDER	<input type="radio"/> Present <input checked="" type="radio"/> Absent	Absent	Absent
3	710543	ANKIT	SANJAY	<input checked="" type="radio"/> Present <input type="radio"/> Absent		
4	710544	ANKITA	RAJESH	<input checked="" type="radio"/> Present <input type="radio"/> Absent		
5	710545	ANU	KULDEEP SINGH	<input checked="" type="radio"/> Present <input type="radio"/> Absent		
6	710546	ANUPREET KAUR	SIRJIT SINGH	<input checked="" type="radio"/> Present <input type="radio"/> Absent		

5. After clicking on SUBMIT button, click on Print Attendance sheet.

Signature of Centre Superintendent

Date:- 21-12-2024 01:49 PM

Signature of Assistant Superintendent/Clerk

Date:- 21-12-2024 01:49 PM

Print Attendance Sheet

Submit/Lock

6. After you print the Attendance sheet, you have to fill serial number and take signature of students. Then sign and stamp the Attendance sheet and upload it on the Exam Portal by clicking on Upload Attendance sheet as shown below by 12 noon for Morning shift and by 4 PM for Evening shift.

7. Mark attendance for all students. It is necessary because you have not uploaded your attendance submission list. Also, submit all students' attendance in the correct form.

Question Paper Download Download Attendance Sheet **Upload Attendance Sheet** Download Memo Sheet Upload Memo Sheet

Upload Attendance Sheet

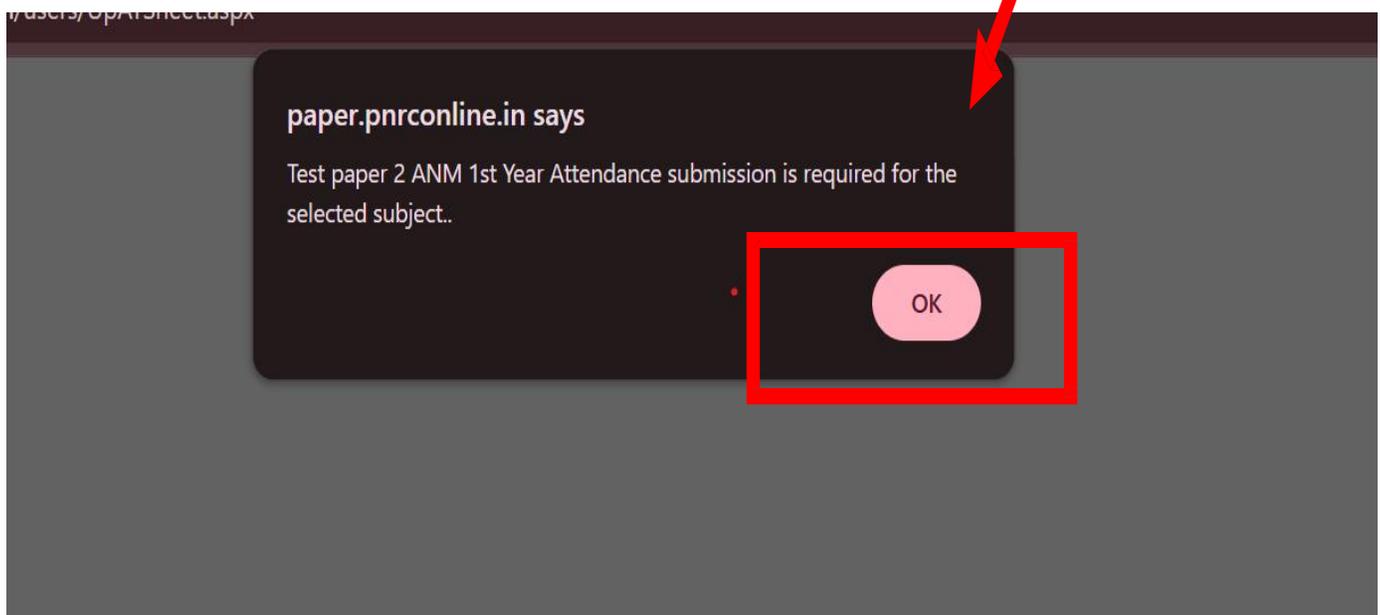
Upload Attendance Sheet

Test paper 2 (ANM 1st Year) Choose file No file chosen

I hereby declare that all information provided in the above-mentioned fields is accurate to my knowledge and concern.

Subjects

8. Mark attendance for all students. Then Upload Attendance sheet



Question Paper Download

Download Attendance Sheet

Upload Attendance Sheet

Download Memo Sheet

Upload Memo Sheet

Upload Memo Sheet

Upload Memo Sheet

Test Paper (GNM 1st Year)

Choose file No file chosen

I hereby declare that all information provided in the above-mentioned fields is accurate to my knowledge and concern.

Upload

Subjects

For Morning shift online attendance marking portal will close at 12PM today

Upload paper

Test Paper (GNM 1st Year)

Choose file No file chosen

Upload

Subjects

Subject Name	Course	View Document	Delete
Test Paper	GNM 1st Year		Delete

- Download the Memo sheet by & Account of Consumption of Answer sheets by clicking on Memo Sheet button. After downloading fill, sign and stamp the Memo Sheet & the Account of Consumption of Answer sheets then upload it on the Exam Portal by 12 noon for Morning shift and by 4 PM for Evening shift.

Logout

Question Paper Download

Download Attendance Sheet

Upload Attendance Sheet

Download Memo Sheet

Upload Memo Sheet

For Morning shift online attendance marking portal will close at 12PM today



PUNJAB NURSES REGISTRATION COUNCIL

MEMO FOR SECRECY BRANCH

NOTE: The Exam Centre Superintendent is required to send this memo slip (in duplicate) to the Registrar, Punjab Nurse Registration Council, Mohali. The memo should be kept inside the packet along with the Answer Sheets. The Centre Superintendent should retain one copy of the same for each examination for record & reference. **Please ensure that the memo is not sent separately in any case.**

Exam Session :	December 2024 (Annual)	Date of Examination :	20-12-2024
Subject :	Test Paper	Course & Class :	GNM 1st Year
Centre Code :	90002	Mobile No. :	-----
Name of Centre :	Punjab Nurses Registration Council.		
Name of Examination Superintendent:	Test Centre 2		

1. Roll no. of students in serial order whose answer Sheets have been dispatched (The Centre Superintendent must ensure that the roll nos. given here are exactly matching with those given on the answer Sheets) :

710541, 710543, 710544, 710545, 710546, 710547, 710548, 710549, 710550, 710551, 710552, 710553, 710554, 710555, 710556, 710557, 710558, 710559, 710560, 710561, 710562, 710563, 710564, 710567, 710568, 710569, 710572, 710573, 710574, 710575, 710576, 710577, 710578, 710579, 710580, 710581, 710582, 710583, 710584, 710585, 710587, 710588, 710589, 710590, 710591, 710592, 710593, 710595, 710597, 710598, 710599, 710600, 710601, 710602, 710603, 710604, 710605, 710606, 710607, 710608, 710609, 710610, 710612, 710613, 710614, 710615, 710616, 710617, 710618, 710619, 710620, 710621, 710622, 710623, 710624, 710628, 710629, 710630, 710631, 710632, 710634, 710635, 710636, 710637, 710638, 710641, 710642, 710643, 710644, 710645, 710646, 710647, 710648, 710649, 710650, 710651, 710652, 710653, 710654, 710659, 710660, 710661, 710662, 710664, 710665, 710666, 710667, 710668, 710669, 710672, 710673, 710674, 710676, 710677, 710678, 710679, 710680, 710681, 710682, 710685, 710687, 710688, 710479, 710480, 710481, 710482, 710483, 710484, 710485, 710486, 710487, 710488, 710489, 710490, 710491, 710492, 710493, 710502, 710503, 710504, 710505, 710506, 710507, 710508, 710509, 710510, 710511, 710512, 710513, 710514, 710515, 710516, 710517, 710518, 710519, 710520, 710521, 710522, 710523, 710524, 710525, 710526, 710527, 710528, 710529, 710530, 710532, 710533, 710535, 710536, 710537, 710538, 710539, 710540, 710436, 710437, 710438, 710439, 710440, 710441, 710442, 710443, 710444, 710445, 710446, 710447, 710448, 710449, 710450, 710451, 710452, 710453, 710454, 710455, 710456, 710457, 710458, 710459, 710460, 710461, 710462, 710463, 710464, 710466, 710467, 710468, 710469, 710470, 710471, 710472, 710473, 710474, 710475, 710476, 710477, 710478

Total No. of Answer Book Dispatched : 216

2. Roll No. of Absentees

710542, 710565, 710566, 710570, 710571, 710611, 710625, 710626, 710627, 710633, 710639, 710640, 710494, 710495, 710496, 710498, 710499, 710500, 710501

Total No. of Absentees : 19

For Unfair Means Cases (UMC), the Answer Books are to be sent separately to the Registrar under sealed cover with "UMC" written on the Envelope.

3. Roll No. of Students whose Answer Sheets have been sent as Unfair Means Cases :

--

Question Paper Download

Download Attendance Sheet

Upload Attendance Sheet

Download Memo Sheet

Upload Memo Sheet

Upload Memo Sheet

Upload Memo Sheet

Test Paper (GNM 1st Year)

Choose file No file chosen

I hereby declare that all information provided in the above-mentioned fields is accurate to my knowledge and concern.

Upload

Subjects